



Section for Economic and Financial Management

CENTRE: INTERNATIONAL SCHOOL FOR POSTGRADUATE STUDIES (EIP)

ACADEMIC YEAR: 20 /20

APPLICANT:

Mr/Ms..... ID card

Address..... Town.....

Province..... Postcode.....

Address for communication.....

Town..... Province..... Postcode.....

Phone..... Email.....

STATEMENT:

REQUEST: I hereby request a refund of the corresponding fees to the bank account indicated below.

BANK DETAILS (FILL IN ALL FIELDS)

Account holder:.....

IBAN

Town:

Date:

Signature:

RECTOR OF THE UNIVERSITY OF GRANADA

The personal data you provide in this form will be processed by the UNIVERSITY OF GRANADA, with headquarters in Avda. del Hospicio, s/n 18071 Granada, for its relevant purposes. You may exercise your rights of access, rectification, cancellation and opposition to the processing of your data by sending a written request to the University of Granada Secretary's Office at the address indicated above, accompanied by a copy of your ID card. This information is provided in accordance with Article 5 of Organic Law 15/1999, of 13 December, on the Protection of Personal Data.



After reviewing the application submitted, the reasons given and the documentation provided by Mr/Ms, with ID card number....., this Administration INFORMS that it IS/IS NOT APPROPRIATE to approve the request, leaving a record on the student's academic transcript, based on the following:

REASON:

.....

OTHER CONSIDERATIONS:

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PAID FEES		NEW FEES	
ADMINISTRATIVE FEES		ADMINISTRATIVE FEES	
ACADEMIC FEES		ACADEMIC FEES	
..... first-time registration credits	 first-time registration credits	
..... second-time registration credits	 second-time registration credits	
..... third-time registration credits	 third-time registration credits	
STUDENT INSURANCE		STUDENT INSURANCE	
ACADEMIC BONUSES		ACADEMIC BONUSES	
ADMINISTRATIVE BONUSES		ADMINISTRATIVE BONUSES	
TOTAL PAID		TOTAL TO PAY	
ESTIMATED AMOUNT TO BE REFUNDED			

CANCELLATION DATE: **VALIDATED CREDITS:** **NO. OF COURSES WITH HONOURS (A+):**

Date:

Seal of the faculty or school

The Head of Service