COURSE GUIDE (∾)

**FULL COURSE NAME**

**Academic year 2020-2021**

(Last update: dd/mm/2020)

(Approved by the master's programme academic committee on: dd/mm/2020)

\* Please ensure that you use the official UGR nomenclature and terminology (ES-EN) available in [UGRTerm](https://ugrterm.ugr.es/) for the names of programmes, courses, faculties/schools, departments, competences/skills, teaching methodology, etc.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SEMESTER | | CREDITS (ECTS) | TYPE | MODE OF DELIVERY | | Language(s) of instruction |
| 1st / 2nd | | Number | Compulsory / Elective | Face-to-face / Blended / Distance | | Spanish / English / Other |
| MODULE | | |  | | | |
| SUBJECT | | |  | | | |
| CENTRE / FACULTY / SCHOOL RESPONSiBLE for the Programme | | | International School for Postgraduate Studies (EIP) | | | |
| MASTER’S DEGREE | | |  | | | |
| Faculty / School | | |  | | | |
| TEACHING STAFF([[1]](#footnote-1)) | | | | | | |
| **Full name** | | | | | | |
| Contact Details | | | Dpto. XXXXX, XXª planta, Facultad/Escuela de XXXX. Despacho nª X.  Email address: yyyy@ugr.es | | | |
| OFFICE HOURS | | | Office hours or link to staff directory where they can be checked. | | | |
| **Full name** | | | | | | |
| Contact details | | | Dpto. XXXXX, XXª planta, Facultad/Escuela de XXXX. Despacho nª X.  Email address: yyyy@ugr.es | | | |
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| OFFICE HOURS | | | Office hours or link to staff directory where they can be checked. | | | |
| GENERAL AND SPECIFIC COMPETENCES | | | | | | |
| BASIC AND GENERAL COMPETENCES  • XXXX  • XXXX  •  SPECIFIC COMPETENCES  • XXXX  • XXXX  •  CROSS-CURRICULAR COMPETENCES  • XXXX  • XXXX  • | | | | | | |
| OBJECTIVES OR LEARNING OUTCOMES (ACCORDING TO THE MASTER’S PROGRAMME VALIDATION REPORT) | | | | | | |
| Complete with the text included in the master’s programme validation report | | | | | | |
| BRIEF DESCRIPTION OF THE COURSE CONTENT (ACCORDING TO THE MASTER’S PROGRAMME VALIDATION REPORT) | | | | | | |
| Complete with the text included in the master’s programme validation report | | | | | | |
| SYLLABUS | | | | | | |
| THEORY SYLLABUS:   * Unit 1. XXXXX. * Unit 2. XXXXX. * Unit 3. XXXXX. * Unit 4. XXXXX. * Unit 5. XXXXX.   […]  PRACTICAL SYLLABUS  Seminars/Workshops   * XXX   […]  LABORATORY SESSIONS  Session 1. XXXXX.  Session 2. XXXXX.  Session 3. XXXXX.  […]  FIELDWORK  Session 1. XXXXX.  Session 2. XXXXX.  Session 3. XXXXX.  […] | | | | | | |
| REQUIRED AND RECOMMENDED READING | | | | | | |
| REQUIRED READING:   * XXXX * XXXX * XXXX * XXXX   RECOMMENDED READING:   * XXXX * XXXX * XXXX * XXXX | | | | | | |
| USEFUL LINKS (OPTIONAL) | | | | | | |
| Fill in the corresponding text in each case | | | | | | |
| TEACHING METHODOLOGY | | | | | | |
| * XXXX * XXXX * XXXX * XXXX | | | | | | |
| ASSESSMENT (EVALUATION INSTRUMENTS, EVALUATION CRITERIA, PERCENTAGE OF FINAL MARK, ETC) | | | | | | |
| ORDINARY ASSESSMENT SESSION  Article 17 of the UGR Assessment Policy and Regulations establishes that the ordinary assessment session (*convocatoria ordinaria*) will preferably be based on the continuous assessment of students, except for those who have been granted the right to a single final assessment (*evaluación única final*), which is an assessment method that only takes a final exam into account.   * XXXX * XXXX * XXXX * XXXX   EXTRAORDINARY ASSESSMENT SESSION  Article 19 of the UGR Assessment Policy and Regulations establishes that students who have not passed a course in the ordinary assessment session (*convocatoria ordinaria*) will have access to an extraordinary assessment session (*convocatoria extraordinaria*). All students may take part in this extraordinary assessment session, regardless of whether or not they have followed continuous assessment activities. In this way, students who have not carried out continuous assessment activities will have the opportunity to obtain 100% of their mark by means of an exam and/or assignment.     * XXXX * XXXX * XXXX * XXXX | | | | | | |
| DESCRIPTION OF THE EXAMS/TESTS THAT WILL FORM PART OF THE SINGLE FINAL ASSESSMENT “*EVALUACIÓN ÚNICA FINAL*” (AN ASSESSMENT METHOD THAT ONLY TAKES A FINAL EXAM INTO ACCOUNT) AS ESTABLISHED IN THE UGR ASSESSMENT POLICY AND REGULATIONS) | | | | | | |
| Article 8 of the UGR Assessment Policy and Regulations establishes that students who are unable to follow continuous assessment methods due to justifiable reasons shall have recourse to a single final assessment (*evaluación única final*), which is an assessment method that only takes a final exam into account.  In order to opt for a single final assessment (*evaluación única final*), students must send a request, using the corresponding online procedure, to the coordinator of the master’s programme, in the first two weeks of the course or in the two weeks following their enrolment (if the enrolment has taken place after the classes have already begun). The coordinator will communicate this information to the relevant teaching staff members, citing and verifying the reasons why the student is unable to follow the continuous assessment system.  In this case, the assessment will comprise:   * XXXX * XXXX * XXXX | | | | | | |
| SCENARIO A (ON-CAMPUS AND REMOTE TEACHING AND LEARNING COMBINED) | | | | | | |
| **TUTORIALS** | | | | | |
| **TIMETABLE**  **(According to Official Academic Organization Plan)** | | | | **TOOLS FOR TUTORIALS**  **(Indicate which digital tools will be used for tutorials)** | |
| * XXXX | | | | * XXXX | |
| **MEASURES TAKEN TO ADAPT TEACHING METHODOLOGY** | | | | | |
| * XXXX * XXXX | | | | | |
| **MEASURES TAKEN TO ADAPT ASSESSMENT (Instruments, criteria and percentage of final overall mark)** | | | | | |
| **Ordinary assessment session** | | | | | |
| * XXXX * XXXX | | | | | |
| **Extraordinary assessment session** | | | | | |
| * XXXX * XXXX | | | | | |
| **Single final assessment** | | | | | |
| * XXXX * XXXX | | | | | |
| SCENARIO B (ONCAMPUS ACTIVITY SUSPENDED) | | | | | |
| **TIMETABLE**  **(According to Official Academic Organization Plan)** | | | | **TOOLS FOR TUTORIALS**  **(Indicate which digital tools will be used for tutorials)** | |
| * XXXX | | | | * XXXX | |
| **MEASURES TAKEN TO ADAPT TEACHING METHODOLOGY** | | | | | |
| * XXXX * XXXX | | | | | |
| **MEASURES TAKEN TO ADAPT ASSESSMENT (Instruments, criteria and percentage of final overall mark)** | | | | | |
| **Ordinary assessment session** | | | | | |
| * XXXX * XXXX | | | | | |
| **Extraordinary assessment session** | | | | | |
| * XXXX * XXXX | | | | | |
| **Single final assessment** | | | | | |
| * XXXX * XXXX | | | | | |

1. Consulte posible actualización en Acceso Identificado > Aplicaciones > Ordenación Docente

   (∾) Esta guía docente debe ser cumplimentada siguiendo la “Normativa de Evaluación y de Calificación de los estudiantes de la Universidad de Granada” (http://secretariageneral.ugr.es/pages/normativa/fichasugr/ncg7121/!) [↑](#footnote-ref-1)