Doctoral Thesis under International Cotutelle arrangement

COTUTELLE OF DOCTORAL THESIS

1. **The cotutelle program enables the student to obtain the Doctor Degree Certificate from two or more universities: University of Granada (UGR) and one or more foreign universities**.

2. **The Doctoral Thesis will be jointly supervised by thesis supervisors from two or more universities, one of which must be UGR and the rest foreign universities. These universities must sign a cotutelle agreement**.

3. **During the training period required in order to obtain the Doctor Degree Certificate, doctoral candidates must complete a stay of at least 6 months at each institution, carrying out research projects, either in one single period or in several**.

- **NCG246/2: Modificación de la Normativa de cotutela internacional de tesis doctorales**.
  - Approved on the ordinary meeting by the Governing Council on 25 July 2024

Infographic	Formato PDF

Cotutelle Procedure

1. Initial considerations

To submit an application for the Cotutelle, the student must be officially enrolled in a doctoral program.

In the case of **doctoral students that are initially enrolled in a partner university** with which the cotutelle is contemplated, the application for admission to a UGR doctoral program must state the intention to establish a possible cotutelle agreement.

2. Request for authorisation to conduct the thesis under cotutelle arrangement

The UGR thesis supervisor will submit the application through the specific procedure established on the Sede Electrónica.

- **Important:** This procedure is currently unavailable. We expect it to be available by mid-september. We apologise for any inconvenience this may cause. For any enquiry or question, please do not hesitate to contact at **doctoradocotutela@ugr.es**.

If the application is accepted:

2.1. Doctoral studies started at UGR

The students must include the cotutelle proposal in their Research Plan, along with its corresponding request for an adjunct professorship within the doctoral program of the thesis supervisor in the partner institution. They must also be officially enrolled as a doctoral student in the partner institution and meet the requirements demanded by that university.

Exceptionally, if the Research Plan has already been approved and it does not include a reference to the cotutelle, a modification of said Research Plan shall be requested through the Portal de Seguimiento Académico (CTU1 form), attaching the request for an adjunct professorship within the doctoral program from the thesis supervisor at the partner institution.

2.2. Doctoral studies started at the partner institution

In the case of the **doctoral students initially enrolled in a partner university**, they will request for admission to the doctoral studies in the doctoral program of their interest, declaring its intention of conducting the thesis under cotutelle. Once accepted, the students will submit their Research Plan (or they will request for the recognition of the Research Plan originally defended) along with its corresponding request for an adjunct professorship within the doctoral program of the thesis supervisor at the partner institution.

Solicitud Profesor Colaborador	Formato Word

3. Drafting the Cotutelle agreement

After the research plan has been submitted, the UGR director with the help of the doctoral student, will elaborate a cotutelle draft with the recognised counterpart, using the model proposed by the International School for Postgraduate Studies (EIP). Once the draft has been unified with the partner

university’s model and all necessary information from the **checklist** form has been gathered, the documentation shall be submitted via email to: doctoradocotutela@ugr.es

Once the administrative negotiation of the cotutelle agreement has been completed with the partner university, and the document has been received duly signed by the supervisor and the doctoral student; the agreement will be sent for aprooval to the Doctoral Programme Academic Committee (CAD) where the doctoral thesis will be assigned, to Management Committee of the corresponding Doctoral School for subsequent ratification and finally to the Advisory Council for Doctoral Schools (CAED) for final approval.

Language of the agreement: at least one of the original cotutelle agreements must be written either in Spanish or English.

Acuerdo de Cotutela UGR	Formato Word
Cotutelle Agreement UGR	Formato Word

It will be the student's responsibility adapting the Cotutelle agreement to inclusive language (Spanish model). Any draft that does not contain this adaptation, will be returned.

4. International Doctorate Mention

Thesis under cotutelle agreement may lead to the inclusion of the mention 'International Doctorate' in the doctoral degree diploma issued by the University of Granada provided that the international stays take place at institutions other than those included in the formalized agreement and that the **requirements** established in the applicable regulations are met.

5. Procedures following the signing of the cotutelle agreement

Once the signing of the cotutelle agreement is finalised, Doctoral Service must be contacted for any enquiry or procedure related to the thesis (defense, examination broad, issuance of the Doctoral Degree Certificate…) Any enquiry must be addressed to **--LOGIN--379483351c4ba8af36064960f0ec5fb9ugr[dot]es** .