

Changes in thesis supervision

Modifications related to thesis supervision will be presented as follows:

- *a) The first doctoral thesis proposal has not yet been submitted and the current supervisor will not continue.*

The application form for a change in thesis supervision will be presented through the Monitoring Portal. It can be downloaded here.

Using this method, no more than one thesis supervisor can be proposed. If you wish to have more than one supervisor, the proposal for co-supervision is made when the doctoral thesis proposal is submitted. The form for this contains a specific section for this purpose.

PLEASE NOTE: Do not forget to observe the reminder regarding the new proposed supervisor included in the **application form for a change in thesis supervision**.

- *b) The doctoral thesis proposal has already been submitted and you are requesting a change in the initially proposed thesis supervision.*

In either of the possible cases, you will have to submit a new doctoral thesis proposal through the “Academic Monitoring Portal for Doctoral Students”. To do so, you must take the following into account:

- If the doctoral thesis proposal is being submitted for evaluation for the first time, the document will be uploaded in the ‘PLAN DE INVESTIGACIÓN’ (DOCTORAL THESIS PROPOSAL) tab and will be sent for the evaluation of the thesis supervisor.
- If not, students with an approved doctoral thesis proposal who wish to request a change in thesis supervision must also complete the form indicated in the previous section. However, the generated document must be uploaded in the ‘SOLICITUDES’ (APPLICATIONS) tab with the application type: CHANGES IN RESEARCH PLAN OUTLINE: IN SUBJECT MATTER AND/OR THESIS SUPERVISION.

In either of the two previous cases, the programme coordinator will assign the corresponding evaluation committee and it will be convened for the defense. Information on dates of doctoral thesis proposal defences may be in the ‘MENSAJES’ (MESSAGES) tab of the MONITORING PORTAL, and/or on the official website of the doctoral programme.

Thesis supervisor:

- Any person proposed as a thesis supervisor must have prior authorisation from the corresponding doctoral programme to be a lecturer or assistant lecturer.
- This admission may be requested via the corresponding forms.
- The documentation must be uploaded through:
 - The ‘Solicitudes’ (Applications) tab of the Monitoring Portal, by selecting “Apply to Participate in a UGR Doctoral Programme “ as the application type.
- Once the incorporation of the new supervisor has been approved, the SUPERVISION COMMITMENT document must be printed and signed exclusively by the new co-supervisor
- This document can be generated in the MONITORING PORTAL.
- The paper document, once signed, must be sent by post or another system to the International School for Postgraduate Studies (EIP).

► Back to previous page/Forms